

ADEKUNLE AJASIN UNIVERSITY, AKUNGBA-AKOKO

ONDO STATE, NIGERIA

P M B 001, AKUNGBA-AKOKO

INVITATION TO BID (PRE-QUALIFICATION AND TENDER) FOR FGN NEEDS ASSESSMENT WORKS/PROJECTS PROCUREMENT-PHASE 2

1.0 INTRODUCTION

Adekunle Ajasin University, Akungba – Akoko, Ondo State, a foremost University, is desirous of undertaking the execution of the second phase of the Federal Government Needs Assessment Works/Projects and Procurement by utilizing the second tranche of the University's allocation. The University hereby invites interested Contractors/Bidders with requisite competence and expertise in construction and procurement for pre-qualification and tender for the under-listed projects/procurement of the Federal Government Needs Assessment Works/Projects and Procurement (Phase 2).

2.0 PROJECT WITH BID FEE

LOT 1: Construction of Students Hostel – N50.000 00

LOT 2: Construction of Faculty Building – N50.000.00

LOT 3: Construction of 500 Capacity Lecture Theatre – N50.000.00

LOT 4: Construction of 300 Capacity Lecture Theatre – N40.000.00

LOT 5: Construction of Laboratory Block – N50:000.00

LOT 6: Construction of Recreational Facilities: Handball/Volleyball Courts with Pavilion- N30.000.00

LOT 7: Electrification Project- N25.000.00

LOT 8: Water Supply Project- N25,000.00

3.0 PROCUREMENT WITH BID FEE

LOT 9: Supply and Installation of Beds with Tables S Chairs in Students Hostel-N25.000.00

LOT 10: Supply and Installation of Student Seats in Faculty Building-N25.000.00

LOT 11: Supply and Installation of Student Seats in Lecture Theatres-N25.000.00

LOT 12: Supply and Installation of Furniture in Laboratory Block-N25,000.00

4.0 BID (PRE-QUALIFICATION & TENDER) CRITERIA

Each interested Contractor/Bidder is expected to bid for any two of his choice from either projects, procurement, or both (i.e. 2 projects, or 2 procurement Items, or 1 project plus 1 procurement) and meet the under- listed criteria by submitting copies of these documents:

- (1) Evidence of Incorporation/Registration of Company or Business Name with the Corporate Affairs Commission (Certificate of Incorporation):
- (2) Photocopy of Memorandum & Articles of Association; Form CAC07/ (i.e. Particulars of Directors) & Form CAC02 (i.e. Particulars of Shareholders);
- (3) Photocopy of Tax Clearance Certificate covering the past three years (2014, 2015, 2016):
- (4) VAT Registration Certificate;
- (5) Company/Organization Corporate Profile:
- (6) Evidence of 3 similar works executed in the past 5 years (specifically practical/final completion certificates supported with reference letters from respective clients);
- (7) Company's 3-year Financial Summary and Audited Account of the Company (2014, 2015, 2016) dully signed and sealed by the Auditing firm;
- (8) Evidence of compliance with amended Industrial Training Fund Act 2011 valid till December 2017;
- (9) Evidence of compliance with the Pensions Act (PENCOM) and remittance of fund valid till December 2017;
- (10) Evidence of technical and professional qualifications of key Principals/Personnel with a minimum of five (5) years post-qualification experience (attaching certificates of one or two of registered Civil Engineers, Architects, and/or Builders);
- (11) List of equipment or state-of-the-art technology (including evidences of ownership and hire) to be deployed by the Company;
- (12) Evidence from Company's bankers as to its financial strength/capacity, worthiness and solvency; (i.e. company's bank reference and statement of investment); and

(13) Evidence (receipt) of payment of appropriate non-refundable bid fee for preferred project /procurement as stated above.

(14) Submission of completed financial tender (signed form of tender and priced bills of quantities) for preferred project/procurement.

Some of the documents submitted will be verified on the website of the appropriate issuing bodies to ascertain their authenticity. "Arrangement of documents should follow the order in the list above, all appropriately paged and signed. Each parcel should have a Table of Contents indicating the pages or folios on which these items are to be found.

5.0 BIDDING (PRE-QUALIFICATION/TENDERING) PROCEDURES

Interested Contractors/Bidders are advised to take note of the following bidding procedures:

(1) First, the Contractors/Bidders are required to approach the University and pay the prescribed non-refundable bid fees for any two of his choice from either projects, procurement or both (i.e. 2 projects, or 2 procurement items, or 1 project plus 1 procurement) and thereafter obtain the bid documents (pre-qualification and tender) for the particular project/procurement:

(2) Second, in the case of two submissions, each submission should separately indicate the works/project and/or procurement and be accompanied with separate relevant documents as stated in 4.0 above. **Please note that the bid criteria documents should be included in the pre-qualification package only;**

(3) The Contractors/Bidders are required to prepare and make each of their submissions in two separate parts, namely:

(i) PRE-QUALIFICATION

(ii) FINANCIAL TENDER

(4) Bids shall be prepared and submitted in accordance with 4.0 and 5.0 above and 6.0 and 7(1) below.

6.0 PURCHASE & COLLECTION OF BID DOCUMENTS (PRE-QUALIFICATION & TENDER)

(1) Bid Documents in English Language (hard copies) may be purchased from the address below upon payment by certified bank draft of the relevant non-refundable bid fee made out in favour of **Adekunle Ajasin University, Akungba-Akoko** and payable at the **University Bursary Department**. A receipt of the payment must be obtained from the same source.

(2) Bid documents (Pre-qualification and tender) shall be collected in person from:

**The Office of Director (Physical Planning & Development),
Ground Floor, Senate Building,
Adekunle Ajasin University,
Akungba-Akoko**

7.0. RETURN/OPENING OF COMPLETED BID DOCUMENTS (PRE-QUALIFICATION & TENDER)

(1) Completed bid documents (pre-qualification and tender) should be packaged and wax-sealed in separate envelopes; with the two envelopes marked separately at the top left corner as follows: **i) Pre-Qualification for.....(state name of project or procurement, Lot No.....), and ii) Tender for.....(state name of project or procurement, Lot No.....),** and then returned by hand **not later than 9am on 18th July, 2017** to the address provided below:

**The Registrar,
Adekunle Ajasin University,
Akungba-Akoko,
Ondo State.**

(2) Pre-qualification documents shall first be opened by **10am on Tuesday, 18th July, 2017 at the University Senate Chamber (New Senate Building).**

(3) Tenders of only bidders who scaled through the pre-qualification stage shall be opened by **10am on Tuesday, 25th July, 2017** at the University Senate Chamber (New Senate Building).

8.0 IMPORTANT NOTES

(1) The submission of bid documents (pre-qualification and tender) does not in any way compel Adekunle Ajasin University, Akungba-Akoko, to award the contract to any company;

(2) The University or its agents reserve(s) the right to verify any submission or claims by Companies. Companies shall, therefore, by their response to this invitation, grant the University necessary authority and guarantee for such verification;

(3) Any Bidder who fails to follow the procedures stated in this advert shall be penalized.

THE UNIVERSITY IS NOT LIABLE TO ANY COMPANY NOT CONSIDERED FOR THE AWARD.

Signed

M.S. Ayeerun

Registrar and Secretary to Council